

NOTICE INVITING **EXPRESSION OF INTEREST (EoI)** for CONSULTANTS IN REJUVENATION OF WATER BODIES AND URBAN PUBLIC PLACES.

Makum Municipal Board, invites Expression of Interest (EoI) from reputed consultants/ firms for providing consultancy service for rejuvenation of a water body and development of the space as urban public space. The project involves conservation of the water body, transforming the area into green park with walking facilities and all other amenities and ensuring its self-sustainable through the use of renewable energy source.

Section 1: Scope of Work/ Deliverables:

1.0 Scope of Work:

The scope of work includes consultation for rejuvenation of water body. It includes the design of the project for the rejuvenation of the water, preparation of the detail project report (DPR) as per the direction of engineer in charge of Makum Municipal Board. The main aim of the project is to transform the existing pond to an urban public place without harming the ecosystem. The stages are as follows

Stage 1: Includes situation assessment i.e. analysis of stored water and high flood level, flora and fauna in the vicinity of waterbody, change in hydrologic characteristics, physical form of the waterbody, vegetation cover etc.

Stage 2: Includes development of waterbody rejuvenation plan. The key tasks to be undertaken are development of design for engineering infrastructure along with costs while enhancing its social, environmental and ecological value, identification of operation and maintenance activities required as per of waterbody rejuvenation.

Stage 3: Preparation of Detailed Project Report (DPR) as per the direction of engineer in charge of Makum Municipal Board and submit three copies of the same in hard copy in the office of the inviting authority.

Section 2: Eligibility/ Qualification Criteria:

The applicant who fulfils the following eligibility criteria will be technically qualified for financial evaluation:

1. The applicant firm/company should be incorporated in India for a minimum of 05 (five) years and registered under relevant law/regulation etc. as may applicable to them.
2. The applicant should have minimum 2(two) no of experience in similar work in last 07(seven) years. Similar works include preparation of design or detailed project report (DPR) for water body rejuvenation work. Applicant must submit completion certificate for the same duly signed by competent authority preferably The Head of Department of the tender or EoI inviting authority.
3. The applicant/firm should have technically qualified key personnel in their firm. The firm should have minimum 1(one) no of technically qualified key personnel with minimum 05(five) years of experience in this relevant field. CV of the key personnel must be submitted.
4. The applicant must submit an applicant form in their letterhead addressed to Executive Officer, Makum Municipal Board showing their interest in participation. The format for the same is given in **Annexure-I**.
5. The applicant must submit their organization detail in their letterhead as per given format in **Annexure-II**.
6. The applicant also submit the declaration given in **Annexure-III** in their letterhead.
7. The applicant must submit PAN card in the name of firm/applicant and valid GST registration.
8. Bidder must attach the tender fee receipt with the technical bid

The bidder who submits all of the above will be considered technically qualified and will be considered for financial evaluation.

Section 3: General Terms and Conditions:

1. The applicant can collect the EoI document from the Office of Makum Municipal Board after payment of a non-refundable amount of Rs 500.00(Rupees Five Hundred Only). They can also download it from our website <http://makummunicipalboard.org> . In that case they have pay the bid document fee in the account number mentioned here. The applicant has to attach the receipt with the technical bid for technical evaluation. Bids without the payment receipt (either receipt received upon paying the amount at the office of the Makum MB or receipt generated while payment made through any other mode) will be disqualified at Technical Evaluation satge.

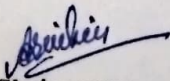
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IFSC Code: PUNB0001920

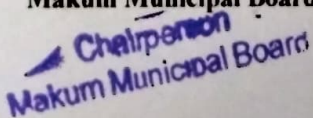
Customer Name: MAKUM MUNICIPAL BOARD

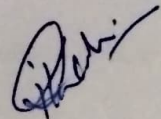
2. The applicant shall submit hard copy of their response in sealed envelope separately, one as technical bid, other as financial bid. On both the envelopes should be kept inside one bid envelope with the details of bidder scribed on the envelope. All the envelopes should be sealed. The bidder has to submit the hard copy in the office of the Makum Municipal Board within the stipulated time in the designated drop box.
3. The applicant should study the EoI carefully and understand the conditions and specifications etc. The applicant or their authorized representative should sign & seal every page of EoI documents. In case of any authorized representative letter of authorization must be included with the technical bid.
4. MMB reserves the right to accept or reject any application without assigning any reasons and reserves the right to call of the process of EoI without assigning any reason thereof.
5. In case of joint venture, partnership, the applicant must nominate one person as single point of contact for Makum Municipal Board or authorize one person to carry out the whole process on their behalf. The authorization certificate or nomination form must be submitted with the technical bid.
6. The applicant can send their query through email on or before 07th September,2026. The email Id for the same is makumtc@gmail.com.
7. The awarded bidder/consultant must get approval of their design from the Executive Officer, Makum Municipal Board before submission. The Executive Officer has all the rights to direct the bidder/consultant to make necessary alterations in the design and bidder has to do accordingly.
8. The final approved Design along with the Detailed Project Report must be submitted as per stated above within 30 days of issue of work order.
9. IMPORTANT DATES:

Description	Date
Date of Publication	28-08-2026 at 11:00 AM
Starting Date of Submission of Response by applicant	28-08-2026 at 12:00 AM
Last Date of Submission of Response by applicant	18-09-2026 till 03:00 PM
Date of Evaluation	19-09-2026 at 11:00 AM

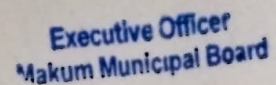

Chairperson

Makum Municipal Board


Chairperson
Makum Municipal Board



Executive Officer
Makum Municipal Board


Executive Officer
Makum Municipal Board

APPLICATION FORM

(In bidders' letterhead)

To

The Executive Officer

Makum Municipal Board

Makum, Assam

Sub: Application showing interest in participation of EoI for Consultants in Rejuvenation of Water Bodies and Urban Public Places.

Sir/Madam

I would like to participate for the Consultancy of Rejuvenation of Water Bodies and Urban Public Places. I have attached all my qualification criteria as per requirement and attached the details herewith.

SL. No.	Particulars	Details
1	Name of Organization	
2	Relevant Registration (if applicable)	
3	Required experience	Yes/no
4	Required key personnel and their CV	Yes/no
5	Organization Details	Yes/no
6	Declaration	Yes/no

I, Sriproprietor/authorized personnel for**[name of firm/company]** hereby declare that I have carefully read the terms and condition and undertaken to abide by the condition laid therein.

Yours faithfully,

(Signature of Contractor/Proprietor/authorized/nominated person)

ORGANIZATION DETAIL

(In bidders' letterhead)

Sl. No.	Parameters	Details
1	Organization Name	
2	Year of Establishment/incorporation	
3	Address of Registered Office Mobile No: Email Id:	
4	Status of Firm (Proprietorship/ Pvt. Ltd./ Public Ltd./ Partnership/ Any other)	
5	PAN no in the name of Firm/applicant	
6	GST registration	
7	Empanelment with other Govt. Organization, If any	

Yours faithfully,

(Signature of Contractor/Proprietor/authorized/nominated person)

Annexure-III

Declaration

(in bidders' letterhead)

1. It is to certify that our firm [**Name of Firm**] is having in-house capability of carrying out said Consultancy services as laid down in Notice Inviting Expression of Interest (EoI) and will be able to deliver the project within the stipulated time.
2. It is certified that our Firm..... [**name of firm**] is not black-listed by any Govt. Dept./PSU/ Financial Institute/ Nationalised Banks/ State Govt./ Gove. Of India during the last 07(seven) years.
3. It is also certified that all the information/data furnished are true to the best of our knowledge and belief and we understand and acknowledge that if any of these information/data is found to be incorrect, it will lead to cancellation of agreement with Makum Municipal Board.

Place:

Date:

Signature of Applicant/authorized representative

Name:

Designation:

FINANCIAL BID

Tender Inviting Authority:	Executive Officer, Makum Muncipal Board
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Name of Work:	Expression of Interest(EoI) for Consultants in Rejuvenation of Water Bodies and Urban Public Places
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Contact	makumtc@gmail.com
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Name of Applicant/Firm:	
Financial Bid	

Sl No	Description	Estimated Amount	Amount in Fig. (inclusive of all applicable taxes)	Amount in Word (inclusive of all applicable taxes)	Remarks
1	Expression of Interest (EoI) for Consultant in Water Body Rejuvenation and Urban Public	Rs. 5,00,000			

Total Quoted rate in Figure:	
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Total Quoted rate in Word:	
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Signature of Applicant/ Authorized personnel